

AirWebAuthorizer

Web based travel authorisation and bespoke document delivery.

AirWebAuthorizer streamlines the travel authorisation procedures whilst cutting costs and improving efficiency.

AirWebAuthorizer automates the cumbersome process associated with reviewing and authorising employee travel. Prior to ticketing, the authorising manager receives an email notification with a direct link to a secure web site. There, the manager(s) can view all staff requests or an individual traveller's itinerary to determine if the trip(s) should proceed.

Trip authorisation automatically queues the PNR back to the agency for ticketing along with an e-mail notification to the traveller. If rejected or if changes are required, the manager can document the reasons for the decision, the traveller and agency are then notified of the change in status and remarks are added to the PNR allowing the required changes to be made.

At all times the PNR is documented with the name of the authorising manager along with the date and time of the decision. Multi level approval and alternative approvers can be incorporated into the decision process.

The travel authorisation process is one of the most time consuming processes involved in corporate travel. Surveys indicate that companies spend an average of 46 minutes on the reservation process from the initial traveller request to receipt of ticket and itinerary. When trips are authorised manually (using forms) 16 minutes are added to this process.

- Maximum control over travel policy compliance
- Real-time processing
- GDS independent
- Single point or hierarchal authorisation
- Reduce time and costs associated with the travel approval process

